



**MONTANA STATE HOSPITAL
RESIDENTIAL CARE UNIT
POLICY AND PROCEDURE**

PERSONAL POSSESSIONS AND SPENDING ALLOWANCE

Effective Date: December 17, 2008

Policy #: RCU- 04

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I. PURPOSE: To provide guidelines for patients regarding utilization of their financial resources and personal possessions and to support transition from Hospital care to community care for Residential Care Unit residents.

II. POLICY: Rules for personal possessions and weekly spending allowance for Residential Care Unit residents will be consistent with policies and procedures for Montana State Hospital treatment units and transitional care units.

III. DEFINITIONS:

Weekly Spending Allowance – Money which residents routinely withdraw from their Patient Deposit Account for personal spending each week.

IV. RESPONSIBILITIES:

Program Manager – to administer the Residential Care Unit program.

V. PROCEDURES:

- A. Residential Care Unit staff will make arrangements for weekly spending allowance and other withdrawals from their Patient Deposit Account. Staff will promote savings for discharge needs with Resident Care Unit residents.
- B. Residential Care Unit residents may have their personal possessions except items that may be dangerous or otherwise inappropriate for a therapeutic environment. Items may be restricted by Residential Care Unit staff.
- C. Residential Care Unit forensic residents are encouraged to save \$1000 for discharge. Requests for personal spending may be limited if there is less than \$1000 in the resident's account.

VI. REFERENCES: Montana State Hospital Policy and Procedure, *Patients Allocated Monthly Spending Allowance*, #TX-19

VII. COLLABORATED WITH: Hospital Administrator, Social Work Discipline
Chief/Admissions Coordinator, Chief Financial Officer

VIII. RESCISSIONS: None, new policy

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XII. ATTACHMENTS: None

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Janette Reget Date
Residential Services Program Manager